

Watershed Management Group

Position Description

Position Title: Environmental Education Intern

Supervisor: Deborah Oslik, Living Lab & Learning Center Program Coordinator

Status: Internship, part-time

Hours: 10 hours/week

Benefits: Alternative transportation benefits, free admission into our Field Studies classes

Summary:

The primary focus of this internship position will be to assist in developing educational activities and curriculum for WMG's centrally located demonstration site, the Living Lab & Learning Center, which serves as the primary location for our educational programs. Development of activities will also include opportunities for facilitating the curriculum. Some coordination and outreach to schools and community groups may be needed.

Duties & Responsibilities:

Educational Curriculum Development (80%)

- Assist in development of educational activities, resources and curriculum related to water conservation, water harvesting and regional water awareness
- Assist in facilitating educational activities for a variety of ages and populations, both at the Living Lab as well as at community outreach events

Outreach & Coordination (10%)

- Outreach and recruitment to schools and community groups to bring them in to participate in activities at the Living Lab
- Assist in coordination needs of groups visiting the site

Other Activities (10%)

- Various other project work as assigned by supervisor and per intern's interests

Job Requirements

- Interest and support of WMG's mission.
- Comfortable interacting with the public and people of all different ages and backgrounds.
- Ability to work independently and take initiative.
- Excellent communication and writing skills.
- Promptness and sound organizational skills.
- Very detail oriented.
- Proficient in Google Docs, Microsoft Office Suite, and social media.

Preferred Experience

- College degree or currently enrolled in a degree program related to environmental education, environmental studies or similar field.